



## **ENVIRONMENT AND SUSTAINABILITY SCRUTINY COMMITTEE – FOR INFORMATION**

**SUBJECT: BUDGET MONITORING REPORT 2020/2021**

**REPORT BY: INTERIM CORPORATE DIRECTOR COMMUNITIES**

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### **1. PURPOSE OF REPORT**

- 1.1 To inform Members of the most recent budget monitoring position for 2020/2021 for Communities Directorate Service Divisions, including Regeneration & Planning Division, Infrastructure Services Division, Public Protection Division and Community & Leisure Services Division.

### **2. SUMMARY**

- 2.1 The report summarises the most recent budget monitoring projections for 2020/2021 based on the latest available financial information.
- 2.2 The attached appendices outline more detailed budget monitoring figures for each of the Council Fund Services outlined in paragraph 1.1 above.

### **3. RECOMMENDATIONS**

- 3.1 Environment and Sustainability Scrutiny Committee Members are requested to note the contents of this report and the detailed budget monitoring pages that follow in respect of Infrastructure Services Division, Public Protection Division and Community & Leisure Services Division, which all fall within the remit of this Scrutiny.

### **4. REASONS FOR THE RECOMMENDATIONS**

- 4.1 The Council Budget is based on the achievement of both expenditure and income targets. In order to ensure that these are met and the Council's financial integrity is maintained Directors are required to review income and expenditure trends.

### **5. THE REPORT**

#### **5.1 INTRODUCTION**

- 5.1.1 The report outlines the revenue budget position for each of the service Divisions that form part of the Communities Directorate based on the most current financial information available. Projected outturn figures for the financial year are compared with the budget to show the anticipated under/overspends. More detailed budget monitoring figures are shown in the appendices' 1a to 1d.
- 5.1.2 It should be noted that the budget report to Council on 20th February 2020 detailed the need

to apply further budget efficiency savings in 2020/2021 to meet medium term financial plan (MTFP) targets and achieve budget strategy aims. Communities Directorate services were targeted to achieve new budget efficiency savings of £465k. The savings required and applied to service budgets were significantly lower than the £2.1million of savings originally considered, due to the more favourable financial settlement eventually received from Welsh Government.

- 5.1.3 It should be noted that the financial position and latest budget monitoring position for each service is being significantly influenced by operational issues linked to the Covid 19 crisis. A number of assumptions have been applied in the financial projections relating to ongoing disruptions to service provision, especially where services have been significantly curtailed and income has not been generated, such as leisure centres, tourism venues, schools catering, registrars fees and car parks, but some operational costs such as staff salaries and fixed overheads are still being incurred.
- 5.1.4 Some additional operational costs directly linked to Covid 19 are subject to claims to WG and it is anticipated that these will be funded by WG and therefore not impact on the service revenue positions. The amount of additional funding is however likely to be limited and only additional costs for the April to June period are to date subject to claim. Claims are also being submitted to WG for lost income where services have temporarily ceased or have been significantly curtailed. Funding for the April to June period is assumed to be received in the monitoring figures, which assists in reducing the projected overspends in services where income has been lost.
- 5.1.5 The table 1 below summarises the present budget monitoring position, with a large overall Directorate over spend of £3,808k, but exclusive of ring fenced budgets this over spend is increased to £4,273k Appendices 1a to 1d provide more detail on the budget variation projections for each Service Division.

TABLE 1	ORIGINAL ESTIMATE 2020/2021	REVISED ESTIMATE 2020/2021	ANTICIPATED OUTTURN 2020/2021	ANTICIPATED VARIANCE 2020/2021 Under (Over)
	£000	£000	£000	£000
Regeneration & Planning Division	2,214	2,214	2,776	(562)
Infrastructure Division	19,917	19,917	20,181	(264)
Public Protection Division	7,450	7,450	8,060	(610)
Community & Leisure Services Division	21,673	21,673	24,045	(2,372)
Directorate General	176	176	176	0
<b>NET DIRECTORATE</b>	<b>51,430</b>	<b>51,430</b>	<b>55,238</b>	<b>(3,808)</b>
Home to School Transport - ring fenced under spend				376
Social Services Transport - ring fenced under spend				64
Cemeteries Task & Finish - ring fenced under spend				25
<b>NET DIRECTORATE over spend (excluding ring fenced budgets)</b>				<b>(4,273)</b>

## 5.2 REGENERATION & PLANNING DIVISION

- 5.2.1 Overall, the service division presently has a projected overspend of £562k, primarily linked to tourism venues lost income due to Covid 19 and shortfalls in income in relation to industrial properties, planning and building control fees and search fees, all of which have in recent years underachieved income targets, but this may be presently further accentuated by the impact of Covid 19. This is partly offset by underspends in other services, such as tourism events as the events have been cancelled and the budget is not anticipated to be spent.
- 5.2.2 Development Control is reporting overspend of £117k primarily due to a projected shortfall in planning application fees of £108k compared to the budget of £538k. At present it is difficult to assess the impact Covid 19 is having on the number of planning application fees and it could be that planning applications are simply delayed until later in the year, but this will be closely monitored. Pre-application advice fee income is also projected at £8k below budget. The underachievement in income is partly offset by delayed filling of a vacant post. Building Control is reporting overspend of £72k due to a shortfall in income against the £273k budget, again, the impact of Covid 19 is difficult to assess particularly whether there will be an aggregate reduction in fees this year or whether there is simply a delay in fees until later in the financial year. Building Control fees have also been well below the budget targets for a number of years.
- 5.2.3 Strategic Planning is presently projected to be £17k underspent due to delayed filling of a vacant post and staff on reduced working hours. Planning administrative, technical and GIS/Land Gazeteer support services is underspent by £3k due to delayed filling of a vacant post and staff not top of the incremental scales. Land charge services are £31k overspent due to a £32k shortfall in search fee income compared to the budget of £113k. Again the impact of Covid 19 is difficult to assess and search fee income was £26k short of the budget last year.
- 5.2.4 Business Support has overspend of £30k which is mainly due additional cost of NNDR on vacant properties under sections management and Bargoed Unit Shops of £10k, partly offset by savings in salaries due to newly appointed staff.
- 5.2.5 Town Centre Management is projecting a breakeven position.
- 5.2.6 There is a projected £114k over spend in relation to industrial properties primarily due to shortfall in property rents resulting from a number of units being unoccupied, albeit rental income is projected to be £2.3million. The service is proactively seeking to ensure vacant units are let as quickly as possible by identifying businesses interested in taking up a rental.
- 5.2.7 Overall Tourism Venues are reporting a large combined overspend of £296k. All the venues have been closed due to the Covid 19 crisis and this has had a significant impact on the financial position, with an estimated £230k income lost in the first 3 months of this year, albeit with some offsetting reductions in non- staff operating costs associated with café's, shops, artists fees and building maintenance. However some of the venues are beginning to open or anticipating reopening, albeit with significant restrictions on services being available. It is difficult at this stage to anticipate what levels of income might be generated as venues reopen albeit an assessment has been made, so the position will be monitored closely. Claims have been submitted to WG by the Council in relation to lost net income for the April to June position and this monitoring assumes funding of £133k across the Tourism Venues.
- 5.2.8 Offsetting to a certain extent the overspend on tourism venues, tourism events report underspend of £62k, no events have taking place this year or planned for the remainder of the year, so there is no event income being generated, this is offset by a reduction in operating expenditure, albeit some staffing costs are being incurred as stewards are being paid an average salary.
- 5.2.9 Community Regeneration is reporting a £7k underspend.

5.2.10 There is underspend in senior management and administrative support of £7.1k due to staff not paid at the top of the incremental scale.

5.2.11 Children and Communities and C4W initiatives are both fully funded from grant.

### **5.3 INFRASTRUCTURE DIVISION**

5.3.1 Infrastructure is overall reporting over spend of £264k on a £19.917million budget, but after excluding budget variations in relation to Home to School Transport (£376k underspend) and Social Services Transport (£64k under spend) which will be ring fenced and appropriated back to the Service Directorates, the over spend increases to £704k.

5.3.2 Highway Operations is actually reporting underspend of £97k. Highway maintenance is underspending by £225k mainly due to delays in projects and schemes due to Covid, albeit this is offset by overspend in relation to NCS (see paragraph 5.3.6 below) as the in- house contractor has suffered from reduced workload. The under spend in highway maintenance is partly offset by £73k overspend in street lighting where price increases have more than offset reductions in energy consumption albeit the ongoing investment in LED street lights has helped to reduce energy consumption and costs. There is also overspend in relation to SAB £58k (sustainable drainage) due to reduced work and income. At present winter maintenance costs are difficult to predict but it is assumed the full budget of £1.1million) will be spent.

5.3.3 EPG (Engineering Projects Group) is reporting overspend of £40k due to reduced fee income linked to delays in projects due to Covid.

5.3.4 Transportation Engineering overall is projecting a large overspend of £484k. This is mainly due to reduced income linked to Covid 19 in a number of service areas including car parking £480k (albeit WG grant funding of £133k is assumed for the April to June period), Civil Parking Enforcement £78k and road safety and transport grants £76k These overspends are part offset by underspend on school crossing patrols of £74k due to vacant posts linked to sites not meeting ROSPA criteria. The Council has made the decision not to charge for car parks for the financial year due to the impact of Covid 19 on employment, town centre trade and the general economy, this could will result in further loss of income generation and overspend.

5.3.5 Public Transport is reporting an under spend of £62k, with underspend in relation to bus subsidies of £54k linked to the 75% retainer initiative during the Covid 19 crisis, albeit with some risk of operator failure leading to increased cost in future. Also, underspend in Passenger Transport Fee Income £25k due to extra management income for Bus Contactless payment scheme and some underspend in staffing. These underspends are partly offset by anticipated lost income in relation to bus departure charges £81k (but with £18k assumed funding from WG for April to June).

5.3.6 At this stage Network Contracting Services (NCS) is anticipating a deficit of £344k with an underachievement in the income targets primarily linked to a significantly reduced workload due to Covid 19 along with the need to adhere to social distancing and TU agreement that only limited staff were able to work in the early stages of the pandemic. NCS is heavily dependent on the volume and value of work secured during the year and this is monitored closely along with productivity levels within the workforce. However as noted in paragraph 5.3.2 above there is underspend in the main highway maintenance budgets due delays in schemes that NCS would normally be undertaking.

5.3.7 Home to School Transport is presently projecting underspend of £376k on a £7.2million budget, with underspend of £17.9k in salaries and £359k linked to Covid due to the 75% retainer scheme, but again with some risk of operator failure leading to increased cost in future.

5.3.8 Social Services Transport is projecting under spend of £64k including £15k on salaries, £20k vehicles and £29k for service operators. Again there is risk of operator failure leading to increased cost in future although this is partly an in-house operator function rather than private contractor.

## 5.4 PUBLIC PROTECTION

5.4.1 Public Protection is presently projecting a large overspend of £610k on an overall revenue budget of £7.450million, albeit this is primarily due to Catering and the impact of Covid 19 on income generation and free school meal provision.

5.4.2 Environmental Health is currently projecting a net underspend of £216k. This is partly due to a underspend in salaries from a combination of staff on reduced hours and delayed filling of vacant posts in relation to Community Safety Wardens and Enforcement. Underspend in Pollution services is primarily due to £130k grant received from WG to fund staffing costs linked to Hafodyrynys. At this stage it is not known whether this will be required to fund any shortfall in the purchase/compensation Capital grant received from WG to fund the acquisition and payment of compensation for the houses at Hafodyrynys. There is a ring fenced reserve of £268k for this purpose, but until the final properties are all purchased and associated costs paid the final costs and funding requirement cannot be established. There are also a number of other ongoing issues in respect of air quality, pollution and contaminated land and these are being closely monitored as any increases in this area would impact on the overall financial position.

5.4.3 Trading Standards, Licensing, Registrars and CCTV services are projecting net overspend of £43k. This is primarily in relation to a significant reduction in wedding and civil ceremonies income within the Registrars service linked to Covid 19, where income could be £100k below the budget, although it is difficult to assess at this stage whether ceremonies and ceremony income will be lost due to cancellations or simply delayed until ceremonies are rescheduled. Also an anticipated reduction in licensing income of £34k linked to taxis, temporary events notices and trading licences. Claims are being submitted to Welsh Government in relation to lost income, albeit these have not been included in this monitoring as it is unclear at present whether income in relation to registrars and licensing will be accepted, as the income may be considered as delayed rather than lost. These income shortfalls are to a great extent offset by some staffing vacant posts and staff working part time within trading standards.

5.4.4 Catering Services are projecting a large overspend of £782k on a £3.7million budget. Covid 19 is having a significant impact on the catering service, with no cash income being generated from school pupils as all schools restaurants are closed. It is assumed that some school catering services will be available from November time, although it is difficult to predict what level of income generation can be anticipated. The staff restaurant is also closed and is likely to be for this financial year, this will result in income shortfall of £180k from meal sales partly offset by reduced food costs. WG funding to reflect the net lost income from schools catering for the April to June (£362k) is anticipated and this is included in the projection. A large proportion of the operating costs linked to free school meals to pupils' homes and meal provision at the school hubs is being included in the Council's Covid 19 cost claims to WG. However, there is still a significant cost to the Council over and above the costs being claimed and the budget provision available for normal standard free school meals in the school restaurants, this is due to a large extent to an increase in free school meal take up since the Covid 19 pandemic and meals being delivered to pupils homes.

## 5.5 COMMUNITY & LEISURE SERVICES

- 5.5.1 The Community & Leisure Division is presently projecting overall a large net overspend of £2,372k on a budget of £21.673 million. By far, the largest elements of the overspend relate to the closure of leisure centres and a significant loss of income linked to Covid 19 and also outdoor sports facilities for the same reason. As noted earlier claims are being submitted to the Welsh Government in relation to lost income and if funding is received this level of overspend will be reduced.
- 5.5.2 Waste Management & Cleansing Services is presently reporting underspend of £59k on a budget of £14.166 million. There is anticipated overspend in waste collection costs for the various waste streams (£446k), due to a combination of additional agency and staff cover linked to sickness absence and Covid related shielding and isolation, also additional vehicle hire albeit this is offset by a reduction in anticipated expenditure on vehicle acquisitions and therefore the RCCO (revenue contribution to capital outlay) is anticipated to be underspent by £151k, but this is being kept under review as circumstances change. Waste treatment costs are however showing underspend of £333k primarily related to the CA sites (£466k) due to a combination of proof of residency policies which will continue to result in a reduction in out of County waste and the CA sites being closed during April and May. The reduced treatment costs at CA sites are partly offset by overspend in relation to treatment costs for the other waste streams as households redirected some of their waste into household bins while the CA sites were closed. Waste treatment costs will be monitored closely as they can vary due to changes in tonnage of waste and variations in contract prices and the ongoing impact of Covid 19. There is overspend in relation to commercial waste of £169k due to a shortfall in income, partly the result of reduced commercial collections due to Covid 19. Sustainable Waste Management Grant (SWMG) from WG is £38k greater than budgeted as a result of revisions to WG allocations. There is also projected underspend in street cleaning of £92k due to a combination of staff vacant posts and staff redirected to help cover waste collection rounds. HQ staffing also shows underspend of £22k.
- 5.5.3 An underspend of £73k is projected for Parks & Countryside, Outdoor Facilities and Cemeteries. Cemeteries is reporting a £25k under spend due reductions in cemetery maintenance requirements. Any underspend in relation to cemeteries is ring fenced for future investment in cemetery infrastructure. Parks & Countryside combined is reporting underspend of £116k due to staff vacant posts, reduced agency requirement and reduced material spend linked to delays in grass cutting and sports pitch maintenance during the Covid 19 crisis. Parks HQ has underspend of £29k due to vacant post. Outdoor facilities is however reporting overspend of £96k. An element of this lost income will be subject to a claim to WG but only for the period of time when WG stipulated that outdoor sports should not take place.
- 5.5.4 Leisure Centres are reporting a large overspend of £1,934k, as the leisure centres are closed due to the Covid 19 crisis and circa £220k income is being lost each month, this is accentuated by the fact that staffing costs are still being incurred and a large element of other operating expenditure is fixed cost in nature and cannot easily be reduced while the centres are closed. However a Covid lost income claim to WG for the April to June period of £549k is included in this monitoring which reduces the level of overspend. In addition, the latest position is that Leisure Centres will reopen on a phased basis starting from September, at which point some income generation is anticipated. However, it is very difficult to predict given that the phased approach will include the unlocking of more activity and increasing user numbers across the course of a number of weeks or as Government / industry guidelines allows, also, customer attitudes to returning to activity will be a big factor. For now it is assumed that customer activity and income generation maybe 22% of normal activity. Further monitoring later in the year will assist in trying to more accurately quantify the level of income generation. There is also underspend in Leisure HQ of £58k primarily due to two vacant posts, which has been used to offset some of the leisure Centre overspends.
- 5.5.5 Community Centres are at present projecting underspend of £22k on a £359k budget due to reductions in operating costs. Caerphilly Adventures is reporting overspend of £364k again,

this service is suffering badly from reduced income generation as no courses are being run during the Covid 19 crisis. The lost income April to June is part of the claim to WG and funding is assumed in this projection. Sports Development has a projected overspend of £150k due in the main to average salary costs being paid and no income being received for courses and admissions.

- 5.5.6 Vehicle Maintenance & Fleet Management is currently projecting overspend of £98k. The outturn position will be dependent on the value of work through the workshop over the next few months and the ability to finance fixed overheads.
- 5.5.7 Building Cleaning is at present reporting underspend of £18k. Building Cleaning work has been significantly affected by the Covid 19 crisis, with no cleaning being undertaken at some Council buildings such as schools, leisure centres, tourism venues and libraries. However building cleaning have needed to provide enhanced cleaning to school hubs and some corporate offices. The decision was also made for all Council internal charges to be levied, so Building Cleaning services are still generating the income needed to cover staffing costs.

## 5.6 MEDIUM TERM FINANCIAL PLANS (MTFP) SAVINGS 2020/2021

- 5.6.1 The 2020/21 revenue budget for Communities Directorate included targeted MTFP savings of £465k. As noted in paragraph 5.1.3 above the savings required and applied to service budgets were significantly lower than the £2.1million of savings originally considered, due to the more favourable financial settlement eventually received from Welsh Government. The savings applied are summarised in table 2 below. The projected overspends and under spends discussed in the above paragraphs take account of these savings targets.

TABLE 2

<b>Service Division</b>	<b>Approved Savings 2020/2021 £000</b>
<b>Regeneration &amp; Planning Division</b>	<b>211</b>
<b>Infrastructure Services Division</b>	<b>0</b>
<b>Public Protection Division</b>	<b>71</b>
<b>Community &amp; Leisure Services Division</b>	<b>183</b>
<b>TOTAL</b>	<b>465</b>

- 5.6.2 A number of the MTFP savings applied in 2020/2021 have not been achieved as yet, most due to the significant disruption caused by the Covid 19 crisis and an inability to action many of the initiatives. This would include:
- Regeneration, Tourism Venues and events additional income across a number of venues of £32k.
  - Catering services additional income from comprehensive schools (£12k) and also the restaurant facilities at Ty Penallta (£10k).
  - Community & Leisure, Parks operations, deletion of an administrative post £25k and closure of Penallta depot £24k.
- 5.6.3 Most of the unachieved MTFP savings are associated with additional income generation, which as detailed in the body of this report has been significantly reduced across many services due to the Covid 19 crisis. Income generation would under normal circumstances normally have a greater risk of non-achievement, due to the volatility in customer demand for services and factors outside the control of the service that can impact on usage and income

levels, but the Covid 19 crisis has accentuated these problems significantly.

## 5.7 CONCLUSION

The Communities Directorate provides a diverse range of services, as outlined in the report and appendices and the report notes that the services face significant ongoing financial pressures due to the requirement to achieve budget savings in support of the Councils medium term financial plan. Financial pressures this year, have been further significantly increased by the impact the Covid 19 crisis has had on service provision, with a number of services not being provided or being significantly curtailed and some services experiencing significant reductions in income generation, particularly relating to leisure centres, tourism venues, schools catering, registrars and car parks. The operational managers will endeavour to ensure however that service net expenditure does not exceed the budget available.

Some additional financial support from WG linked to costs directly associated with Covid 19 and also reductions in income generation due to services being significantly curtailed have assisted in reducing the overall impact on service revenue accounts. To date however it is assumed in this monitoring as detailed in the paragraphs above, that additional funding for lost income is only available for the April to June period.

## 6. ASSUMPTIONS

- 6.1 Expenditure and income projection assumptions are included in this report many based on likely future scenario's linked to Covid 19, in particular the length of time that some services may not be provided or continue to be significantly curtailed. The financial position of each service may well vary significantly later in the year if the position regarding Covid 19 changes.
- 6.2 The financial monitoring assumes that all staff of the Authority will continue to be paid their full salary, irrespective of the position regarding the ability of the service to provide services to the general public, this includes staff on casual and relief contracts who continue to receive an average pay.
- 6.3 Finally the financial projections assume that WG funding will be received for the April to June 2020 period to support services who have incurred additional costs associated with Covid 19 and/or have significantly reduced income generation due to the impact Covid 19. WG funding after June 2020 cannot at this stage be assumed however.

## 7. LINKS TO RELEVANT COUNCIL POLICIES

- 7.1 The content of the report is in accordance with the budget strategy considered and approved by Council at its meeting of 20th February 2020.
- 7.2 The budget figures outlined in this report assist in meeting the ambition of the Authority to build better communities by building better public services, building better lifestyles, building a vibrant economy and building Futures Changing Lives.
- 7.3 Budget management itself is in accordance with the corporate theme of Delivering the Strategies.
- 7.4 Effective financial planning and financial control contribute to the following Well-being Goals within the Well-being of Future Generations (Wales) Act 2015:-
  - A prosperous Wales
  - A resilient Wales
  - A healthier Wales



- A more equal Wales
- A Wales of cohesive communities
- A Wales of vibrant culture and thriving Welsh Language
- A globally responsible Wales

## **8. WELL-BEING OF FUTURE GENERATIONS**

- 8.1 Effective financial management is a key element in ensuring that the Well-being Goals within the Well-Being of Future Generations (Wales) Act 2015 are met.

## **9. EQUALITIES IMPLICATIONS**

- 9.1 There are no potential equalities implications of this report and its recommendations on groups or individuals who fall under the categories identified in Section 6 of the Council's Strategic Equality Plan. There is no requirement for an Equalities Impact Assessment Questionnaire to be completed for this report.

## **10. FINANCIAL IMPLICATIONS**

- 10.1 As noted in the table in paragraph 4.1.3 above some service under/over spends will be appropriated to ring fenced reserves including Social Services Transport (£64k underspend), Home to Schools Transport (£376k underspend) and Cemeteries (£25k underspend). In line with the Council's reserves protocol, general revenue underspends not subject to specific ring fencing are appropriated to Directorate strategic reserves and Council working balances on a 50/50 basis, however any Directorate over spends will be appropriated to Service Directorate reserves in full and will require funding from previous years reserve balances where they exist or future years revenue budgets.
- 10.2 Based on current projections, combined general revenue overspend for the Directorate of £4,273k in relation to Regeneration & Planning, Infrastructure, Community & Leisure services and Public Protection would be appropriated to Communities Strategic reserve (this excludes ring fenced under/overspends noted in paragraph 10.1). A significant element of this overspend is linked to financial issues associated with the Covid 19 pandemic as outlined in the paragraphs above.
- 10.3 As noted in the report the overall outturn position of each Service Division will be affected by Covid 19 and on the impact this has on ongoing service provision and also on decisions made by Welsh Government in terms of additional financial support provided in recognition of additional costs being incurred and/or reduced income generation to the Council.

## **11. PERSONNEL IMPLICATIONS**

- 11.1 Members will be aware that when setting the budget, MTFP savings were identified for the Communities Directorate in relation to vacancy management savings, these are reflected in the financial figures reported.

## **12. CONSULTATIONS**

- 12.1 There are no consultation responses, which have not been included in this report.

### 13. STATUTORY POWER

#### 13.1 Local Government Act 1972 and 2000.

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Consultees: Councillor D.T Davies Chair Environment & Sustainability Scrutiny Committee  
Councillor A Hussey Vice Chair Environment & Sustainability Scrutiny Committee  
Mark S Williams Interim Corporate Director of Communities  
Robert Hartshorn, Head of Community & Leisure and Public Protection  
Rhian Kyte, Head of Regeneration and Planning  
Marcus Lloyd, Head of Infrastructure  
Steve Harris, Interim Head of Business Improvement Services & Section 151 Officer  
Jane Southcombe, Education Financial Services Manager  
Dave Roberts, Principal Group Accountant  
Paul Adams, Senior Assistant Accountant  
Mike Jones, Interim Financial Services Manager Social Services

#### Background Papers:

Divisional budget monitoring working papers 2020/21

#### Appendices:

Appendix 1A Budget Monitoring Report - Regeneration and Planning  
Appendix 1B Budget Monitoring Report - Infrastructure Services Division  
Appendix 1C Budget Monitoring Report - Public Protection Division  
Appendix 1D Budget Monitoring Report - Community and Leisure Services

#### Links to other Documents:

Minutes Council Meeting 20/2/2020: Budget Proposals 2020/21 and Medium- Term Financial Plan Outlook  
Agenda Item No. 8

<https://democracy.caerphilly.gov.uk/ieListDocuments.aspx?CId=127&MId=11923&LLL=0>

## Appendix 1a

<b>DIRECTORATE OF COMMUNITIES</b>	<b>Estimate 2020/21</b>	<b>Revised Estimate 2020/21</b>	<b>Projected Outturn 2020/2021</b>	<b>Variance 2020/21</b>
<b><u>REGENERATION &amp; PLANNING</u></b>				
Regeneration & Planning Senior Management Support	211,926	211,926	203,269	8,657
Regeneration & Planning Administrative Support	533,470	533,470	535,013	(1,543)
<b>Support Services</b>				
Business Support & Urban Renewal	577,380	577,380	607,214	(29,834)
Events	78,253	78,253	16,474	61,779
Property Operations	(1,325,762)	(1,325,762)	(1,211,251)	(114,511)
Town Centre Management	199,209	199,209	198,984	225
Marketing & promotion	0	0		0
<b>Tourism Venues</b>				
Tourism Venues Management Support	61,529	61,529	62,502	(973)
Llanciach Fawr	380,853	380,853	462,802	(81,949)
Winding House & Museum	157,930	157,930	141,938	15,992
Caerphilly Visitor Centre	62,073	62,073	84,747	(22,674)
Cwmcarn Visitor Centre	243,165	243,165	522,325	(279,160)
Blackwood Miners Institute	302,847	302,847	293,256	9,591
Arts Development	157,175	157,175	94,403	62,772
<b>Community Regeneration</b>				
	139,591	139,591	132,560	7,031
<b>Children &amp; Communities Grant</b>				
Expenditure	1,403,068	1,403,068	1,403,068	0
Grant Funding	(1,403,068)	(1,403,068)	(1,403,068)	0
<b>C4W Grant</b>				
Expenditure	597,465	597,465	597,465	0
Grant Funding	(597,465)	(597,465)	(597,465)	0
<b>Planning Services</b>				
Planning Services Management	78,027	78,027	76,800	1,227
Strategic Planning	328,030	328,030	310,883	17,147
Development Control	(77,450)	(77,450)	39,816	(117,266)
Building Control	(48,994)	(48,994)	22,887	(71,881)
Land Charges	(5,749)	(5,749)	25,645	(31,394)
GIS & Land Gazetteer	160,694	160,694	156,288	4,406
<b>TOTAL NET BUDGET</b>	<b>2,214,197</b>	<b>2,214,197</b>	<b>2,776,556</b>	<b>(562,359)</b>

<i>ENVIRONMENT DIRECTORATE</i>	Page No	Estimate 2020/21	Revised Estimate 2020/21	Projected Outturn 2020/2021	Variance 2020/2021
<b><i>INFRASTRUCTURE DIVISION</i></b>					
<i>HIGHWAY OPERATIONS</i>		9,157,623	9,157,623	9,060,150	97,473
<i>ENGINEERING PROJECTS GROUP</i>		(92,163)	(92,163)	(52,163)	(40,000)
<i>TRANSPORTATION ENGINEERING</i>		473,521	473,521	957,386	(483,865)
<i>PASSENGER TRANSPORT</i>		1,648,785	1,648,785	1,586,512	62,273
<i>HOME TO SCHOOL TRANSPORT</i>		7,281,504	7,281,504	6,904,999	376,505
<i>SOCIAL SERVICES TRANSPORT</i>		1,552,829	1,552,829	1,489,045	63,784
<i>NETWORK CONTRACTING SERVICES</i>		(124,899)	(124,899)	218,845	(343,744)
<i>ENGINEERING - GENERAL</i>		19,336	19,336	16,326	3,010
<b><i>TOTAL NET EXPENDITURE</i></b>		<b>19,916,536</b>	<b>19,916,536</b>	<b>20,181,100</b>	<b>(264,564)</b>

<i>DIRECTORATE OF THE ENVIRONMENT</i>	<i>Page No</i>	<i>Estimate 2020/2021</i>	<i>Revised Estimate 2020/2021</i>	<i>Projected Outturn 2020/2021</i>	<i>Variance 2020/2021`</i>
<b><i><u>PUBLIC PROTECTION DIVISION</u></i></b>					
<i>TRADING STANDARDS</i>		772,055	772,055	714,347	57,708
<i>LICENSING</i>		91,989	91,989	116,251	(24,262)
<i>REGISTRARS</i>		53,417	53,417	150,527	(97,110)
<i>CCTV</i>		417,023	417,023	401,404	15,619
<i>COMMUNITY WARDENS</i>		239,720	239,720	195,198	44,522
<i>CORPORATE AND DEMOCRATIC COSTS (CDC)</i>		57,631	57,631	52,479	5,152
<i>HEALTH DIVISIONAL BUDGET</i>		293,052	293,052	305,489	(12,437)
<i>COMMUNITY SAFETY PARTNERSHIP</i>		46,963	46,963	67,921	(20,958)
<i>ENFORCEMENT</i>		642,501	642,501	582,332	60,169
<i>POLLUTION</i>		398,936	398,936	268,866	130,070
<i>FOOD TEAM</i>		591,349	591,349	581,672	9,677
<i>EMERGENCY PLANNING</i>		105,923	105,923	101,509	4,414
<i>CATERING</i>		3,739,710	3,739,710	4,521,992	(782,282)
<b><i>TOTAL NET EXPENDITURE</i></b>		<b>7,450,269</b>	<b>7,450,269</b>	<b>8,059,987</b>	<b>(609,718)</b>

<i>DIRECTORATE OF THE ENVIRONMENT</i>	Page No	Estimate 2020/2021	Revised Estimate 2020/2021	Projected Outturn 2020/2021	Variance 2020/2021
<b><u>COMMUNITY &amp; LEISURE SERVICES</u></b>					
<b>WASTE MANAGEMENT</b>					
<i>Residual Waste</i>		2,282,953	2,282,953	2,768,632	(485,679)
<i>Organics recycling</i>		1,350,335	1,350,335	1,252,021	98,314
<i>Civic Amenity Sites</i>		3,082,763	3,082,763	2,568,227	514,536
<i>Waste Transfer Station</i>		107,968	107,968	112,365	(4,397)
<i>Dry Recycling</i>		2,714,455	2,714,455	2,897,870	(183,415)
<i>RCCO</i>		391,000	391,000	240,000	151,000
<i>Bulky Waste</i>		128,220	128,220	184,329	(56,109)
<i>Commercial Waste</i>		(508,650)	(508,650)	(338,813)	(169,837)
<i>Other Waste</i>		23,148	23,148	21,295	1,853
<i>Trehir</i>		131,451	131,451	91,020	40,431
<i>Sustainable Waste Management Grant</i>		(849,804)	(849,804)	(888,479)	38,675
<i>HQ Staff</i>		1,232,590	1,232,590	1,210,406	22,184
<b>CLEANSING</b>					
<i>Public Conveniences</i>		0	0	0	0
<i>Street Cleansing</i>		4,079,727	4,079,727	3,987,767	91,960
<b>GROUND MAINTENANCE AND PARKS</b>					
<i>Cemeteries</i>		(201,269)	(201,269)	(226,403)	25,134
<i>Allotments</i>		37,804	37,804	26,405	11,399
<i>Parks and Playing Fields</i>		1,763,051	1,763,051	1,641,878	121,173
<i>Playgrounds</i>		276,548	276,548	276,242	306
<i>Outdoor facilities</i>		237,104	237,104	333,451	(96,347)
<i>Community Assets Funding</i>		0	0	0	0
<i>Countryside</i>		893,301	893,301	910,433	(17,132)
<i>HQ Staffing</i>		998,661	998,661	969,758	28,903
<b>LEISURE SERVICES</b>					
<i>Leisure Centres</i>		2,672,870	2,672,870	4,606,740	(1,933,870)
<i>Sports &amp; Health Development</i>		21,480	21,480	171,337	(149,857)
<i>Outdoor Education</i>		153,993	153,993	518,158	(364,165)
<i>Community Centres</i>		359,171	359,171	336,657	22,514
		<b>21,378,870</b>	<b>21,378,870</b>	<b>23,671,296</b>	<b>(2,292,426)</b>
<i>Building Cleaning</i>		570,558	570,558	552,034	18,524
<i>Vehicle Maintenance &amp; Fleet Management</i>		(276,299)	(276,299)	(178,256)	(98,043)
<b>Total net expenditure Community &amp; Leisure Services</b>		<b>21,673,129</b>	<b>21,673,129</b>	<b>24,045,074</b>	<b>(2,371,945)</b>